FOCUS Learning Community offers first-year Regents' Scholars an opportunity to build Foundations Of Continued Undergraduate Success through exploration of connection with others, skills development to achieve their goals, respect of others and self, and exploration of new experiences, thoughts and concepts through the opportunities available in University life. In this position, the individual selected will strengthen their personal & professional skills while collaboratively working with FOCUS staff to ensure FOCUS freshman achieve the set forth learning outcomes, and develop experience that may be applied in other professional or volunteer situations.

**COMMUNITY LEADER RESPONSIBILITIES**

- Community Leaders must attend and actively participate in all Community Leader-training and retreat sessions as well as any additional meetings and events indicated by the FOCUS Learning Community staff.
- Complete Human Resource trainings by deadline.
- Work within a team to implement the In FOCUS weekly meeting (IFS) [75 minutes]
  - Participate as Leader, Supplier, etc. each week based on team’s schedule
    - Leader – Responsible for the flow of IFS and making sure that other CLs are prepared
    - Supplier – Informs the office aides of the necessary supplies needed for an IFS and brings those items to IFS
    - Logistics – Keeps up with the timing of IFS and provides a synopsis of IFS to Coordinator
- Attend weekly meeting with coordinator and community team to prepare for In-FOCUS Session [1 hour]
- Attend all-FOCUS events as required, assist as needed.
- Interact and communicate with students outside of class each week
- Serve as primary mentor for one CARE Team in the community (6-7 freshmen)
  - Community Leader will meet with each student in the CARE TEAM at least twice/semester outside of In-FOCUS Sessions.
    - First 1-1 meeting in the Fall or Spring should occur before the 4th week of class.
    - Explain program requirements and assist freshmen in meeting their goals.
  - Community Leaders are expected to visit FOCUS students residing in the Haas Hall Living-Learning Program
- Contribute 4 enrichment activities each semester for FOCUS students to participate in or attend
- Carry out additional duties and responsibilities as required and requested by FOCUS Learning Community staff.
- Community Leaders are expected and encouraged to ask questions when unsure or clarification is needed regarding any of their responsibilities.

**REQUIREMENTS**

- The Community Leader position is a full academic year commitment in order to provide a strong mentor relationship with students over the course of the year.
- Community Leaders must maintain a TAMU cumulative GPR of 2.50 or better and a semester GPR of 2.50 or better however a 2.75 is preferred. Failure to maintain this standard may result in the loss of your position or probation. Should both semester and cumulative GPR fall below a 2.0, the Community Leader will likely be released from their leadership role.
- Community Leaders must maintain full-time student status during the course of their appointment (co-enrollment at Blinn Community College may be counted). Community Leaders must limit their
academic course load to **no more than 16 credit hours** per semester. Additional hours are approved at the discretion of their coordinator and on a case by case basis.

- Community Leaders must discuss all extracurricular involvement with their Coordinator and be prepared to scale back in other areas if commitment to FOCUS Learning Community responsibilities begins to falter.

- Community Leaders may not serve as a first semester RA, FISH Camp or IMPACT Counselors for sessions that conflict with Community Leader training or FOCUS functions during Gig’ Em Week; Senior leadership role in the Corps; President or Executive Board of large organizations or events (Big Event, Greek Life, etc.) and other leadership positions that will significantly impact a Community Leader’s ability to balance their additional jobs and extracurriculars with their academics.

**Additional Information**

- Community Leaders receive non-monetary compensation (such as camp, meals, activities, and treats) for volunteering their time and effort in supporting FOCUS students
- Community Leaders receive uniforms (shirts, nametags).